

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Monday, 10th August 2009

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

30 July 2009

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 10TH AUGUST 2009

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 10th August 2009 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 22 June 2009 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

5. **Executive Cabinet - 13 August 2009**

To consider any reports on the agenda for the Executive Cabinet meeting to be held on 13 August 2009.

Members of the Committee are requested to notify the Democratic Services by Friday, 7 August 2009, to ensure the attendance of the appropriate Executive Member.

Please bring your copy of the Executive Cabinet agenda previously circulated.

6. **Executive's response to Overview and Scrutiny Inquiry into Chorley Community Housing (Pages 5 - 10)**

To note the Executive's response to Overview and Scrutiny Inquiry into Chorley Community Housing. The report and minute of the meeting when the report was considered are enclosed.

7. **Updated Attendance Policy (Pages 11 - 26)**

One of the outcomes of the Committee's 2008 inquiry into the authority's attendance management was to update the Council's attendance policy.

A copy of the updated Attendance Policy approved for adoption on 3 July 2009 by the Executive Member (Resources) under his delegated executive powers is enclosed for information.

8. **Future agenda items (Pages 27 - 32)**

To consider the enclosed Overview and Scrutiny Work Plan and the Council's Forward Plan for the four month period 1 August 2009 to 30 November 2009.

9. **Business Plan and Performance Monitoring Statements - First Quarter 2009 / 2010**

Members of the Committee are requested to notify the Democratic Services Section by 12 noon on Friday, 7 August 2009 if they have any questions on the reports to ensure a full answer from the relevant Director/Executive Member.

Whilst questions can still be raised at the meeting an answer cannot be guaranteed and a written response may have to be provided after the meeting.

To consider the Business Plan and Performance Monitoring Statements for the following Directorates:

- a) Business Directorate (enclosed) (Pages 33 - 36)
- b) Business Transformation Directorate (enclosed) (Pages 37 - 42)
- c) Neighbourhoods Directorate (enclosed) (Pages 43 - 46)
- d) People Directorate (enclosed) (Pages 47 - 52)
- e) Policy and Performance Directorate (enclosed) (Pages 53 - 58)

10. **Performance Monitoring Report - First Quarter 2009 / 2010**

To receive and consider the report of the Assistant Chief Executive (Policy and Performance) (to follow).

11. **Chorley Partnership's Performance Report - First Quarter 2009 / 2010**

To receive and consider the report of the Assistant Chief Executive (Policy and Performance) (to follow).

12. **Reports from the Task and Finish Groups**

Joint Scrutiny Inquiry with Preston and South Ribble on Affordable Housing

To receive a verbal update on the inquiry from the Chair, Councillor Dennis Edgerley.

Highways Issues Task and Finish Group

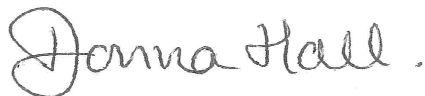
To receive a verbal update on the inquiry from the Chair, Councillor Mike Devaney and add Councillor Ken Ball to the membership of the Group.

Town Centre vitality Task and Finish Group

To receive a verbal update on the inquiry from the Chair, Councillor Peter Wilson and add Councillor Anthony Gee to the membership of the Group.

13. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair), Councillor Alan Cullens (Vice-Chair) and Councillors Nora Ball, Mike Devaney, Marie Gray, Harold Heaton, Adrian Lowe, Rosie Russell, Edward Smith, Iris Smith, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Assistant Chief Executive (Business Transformation)), Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Jamie Carson (Corporate Director (People)), Jane Meek (Corporate Director (Business)), Ishbel Murray (Corporate Director (Neighbourhoods)), Carol Russell (Head of Democratic Services) and Ruth Rimmington (Democratic and Member Services Officer) for attendance.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823